



IEEE MTT-S International Microwave Symposium
16 – 21 June 2024
Washington, DC



Invitation to Submit Proposals for Workshops

IMS2024, Washington, DC

The IEEE Microwave Theory and Technology Society's (MTT-S) 2024 International Microwave Symposium (IMS2024, www.ims-ieee.org) will be held 16 – 21 June 2024 at the DC Convention Center, Washington DC, USA. IMS2024 is the centerpiece of the Microwave Week 2024, which also includes the RFIC Symposium (www.rfic-ieee.org) and the ARFTG Conference (www.arftg.org), and offers technical sessions, interactive forums, plenary and panel sessions, workshops, technical lectures, student competitions, and industrial and historical exhibits.

The IMS2024 Technical Program Committee is soliciting proposals for Workshops.

IMS2024 will feature a variety of important thematic areas that highlight the symposium's focus on "capitalizing across the spectrum." In addition to showcasing a broad spectrum of engaging technical topics, IMS2024 will celebrate the diversity of contributions, talents, and accomplishments across our society's "human spectrum" throughout the week. Proposals for Workshops should therefore highlight how they are ensuring representation and inclusivity in their contributor/speaker solicitation as this will be a key consideration in the assessment of proposals.

Important dates:

Proposals are due Friday 15 September 2023. **Submit via the IMS2024 website: www.ims-ieee.org**
Workshop dates: 16 June 2024 (Sunday) and 17 June 2024 (Monday)

Proposals Information: Workshop organizers must complete an online submission form including relevant information such as the workshop title, abstract and a list of confirmed speakers with the title and abstract of their presentations. Although workshop organizers are not required to have the endorsement of MTT Technical Committees at the time of submission of their proposal, it is strongly encouraged. The MTT Technical Committees will be involved in the workshop proposal review process, therefore selecting at least one Technical Committee with affinity with the topics addressed in the workshop proposal will be necessary.

Proposals Submission: Workshop proposals should be uploaded through a link that will be available on the IMS2024 website. A notification of acceptance will be sent in November 2023 to the submitting organizer. Slides and speaker notes in the specified format will be due by Friday 3 May 2024.

Workshops: Half-day workshops are expected to have 4–5 speakers and full-day workshops 8–10 speakers, with a lunch break and morning/ afternoon breaks. Workshops tend to be more successful and

better attended if the organizers include interactive elements.

The **Proposal Submission Deadline** is 5:00 PM EST (UTC – 4:00) on Friday, 15 September 2023.

The proposals will be evaluated by the committee and the decision will be communicated to the organizers in early November 2023.

Workshop Chairs: Mike Hamilton and Alirio Boaventura

- IMS2024Workshops@gmail.com